



Professional Investigators Council, Inc.

***OF GREATER ST. LOUIS
P.O. BOX 50115
ST. LOUIS, MISSOURI 63105***

PIC Investigative Professional Award Program Guidelines

In 2006, PIC established an annual Investigative Professional Award Program to enable the organization to recognize those individuals at the top of the investigative profession for outstanding efforts and accomplishments. While there are many award/recognition programs in both the public and private sectors, none focus solely on investigators. The program will also enable PIC to gain more exposure through the process of nominations. More exposure will help PIC organization give something back to the investigative profession.

The Board of Directors will establish an Investigative Professional Award Program Committee. The committee will consist of at least two members and be responsible for soliciting nominations, reviewing nomination packages and making recommendations to the Board of Directors. Solicitation of nominations will include letters, email and telephone contact with police departments, corporations, and other entities who employ full-time investigators.

Nominations must be submitted by 1 November each year. The committee will review the packages and make recommendations to the Board of Directors at the November Board Meeting. The Board of Directors will approve the recipients who will be recognized at the November PIC General Membership Meeting. Members of the Board of Directors or the Investigative Professional Award Committee will not be considered for an award. All decisions by the Board of Directors will be final.

Two awards may be awarded each year with one winner in each category. The categories will include Investigator of the Year Award and Investigations Manager of the Year Award. If no nominations are received or the committee determines (with approval from the Board of Directors) the nominations do not meet the criteria of the PIC award program, no award will be presented that year.

Investigator of the Year Award

This award recognizes an investigator in either the public or private sector who performed his/her duties in an outstanding manner and made significant contributions to the investigative profession. The winner does not have to be a

member of PIC but must be a full-time investigator, not a security or other professional with part-time investigative responsibilities. Nominations will only be accepted in writing from someone in the person's supervisory chain with direct knowledge of the accomplishments written in the nomination. The nomination package must be indorsed by the chief, agency or department head. If the winner is not a PIC member and applies to join PIC, the organization will waive the application fee and pay the first year's dues for the winner. In order to receive membership benefits, the winner must meet all criteria established in the PIC By Laws. The recipient will also receive an appropriate memento selected by the committee and approved by the Board of Directors.

Investigations Manager of the Year Award

This award recognizes a PIC member each year who performed his/her duties in an outstanding manner and made significant contributions to the investigative profession. The winner must be a member of PIC and must supervise at least one full-time investigator, not security or other professionals with part-time investigative responsibilities. Nominees must be nominated by a PIC member. Nominations must be indorsed by the person's chief, agency or department head. If nomination packages are received from the person's supervisor who is not a PIC member, the package must be endorsed by a PIC member prior to further consideration. The award winner will receive one year's PIC dues paid by the organization and an appropriate memento selected by the committee and approved by the Board of Directors.

Nomination may be submitted using the attached form or may be submitted by letter as long as the letter includes the information required on the attached forms.

Letters will be provided to all nominees not selected for an award through their department or agency. Award packages for those not selected will be destroyed and a copy of the letter to their department will be kept in PIC files. A copy of the nomination package for all award recipients will be kept in PIC files.



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Award Nomination Form PIC Investigator of the Year Award

Name of Nominee:
Organization/Employer:
Employed Since:
Title:
PIC Member: Yes No

Investigative Accomplishments:

Accomplishments Related to Furthing the Investigative Profession:

Nominated by

Name/Organization:
Title and rank:
(Nominator mustbe in nominee's supervisory chain)
Date:
Signature: _____

Indorsement by chief, agency or department head

Name/Organization: _____

Title and rank: _____

Date: _____

Signature: _____

PIC Use Only

Date Received: _____

PIC Membership Confirmed: Yes No

Date Reviewed by Committee: _____

Date Approved by Board of Directors: _____

Selected for Award: Yes No Date Awarded: _____



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Award Nomination Form Investigations Manager of the Year Award

Name of Nominee:
Organization/Employer:
Employed Since:
Title:
PIC Member: Yes No

Investigative Accomplishments:

Accomplishments Related to Furthing the Investigative Profession:

Nominated by	
Name/Organization:	
Title and rank: <i>(Nominator must be in nominee's supervisory chain)</i>	
Date:	
Signature: _____	

Indorsement by chief, agency or department head

Name/Organization: _____

Title and rank: _____

Date: _____

Signature: _____

Indorsement by PIC Member

Name/Organization: _____

Date: _____

Signature: _____

PIC Use Only

Date Received: _____

PIC Membership Confirmed: Yes No

Date Reviewed by Committee: _____

Date Approved by Board of Directors: _____

Selected for Award: Yes No Date Awarded: _____

Professional Investigators Council of Greater St Louis



Investigator of the Year Award for 2006

Presented to John Doe

For outstanding investigative accomplishments and
contributions to further the investigative profession.

Always in search of the truth